





The 2025 Annual Meeting will be held on November 9-13, 2025 at the Metro Toronto Convention Centre in Toronto, Ontario, Canada.





ASTMH President David Fidock

## IMPORTANT DATES

Week of January 27, 2025: Symposium submission site opens

March 19, 2025: Submission deadline \$80 US nonrefundable fee due

Mid-June 2025: Acceptance notifications sent

Late June 2025: Finalized information for accepted symposia due

**Mid-September 2025:** Symposium schedule sent to Symposium Organizers

**QUESTIONS?** 

Contact Shaima Abdul-Aziz, *Project Manager*, at sabdul-aziz@astmh.org.

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## **OVERVIEW**

- The symposium format, including multiple speakers around a common topic, should be organized as a broad but synthesized approach to a given topic, with time for discussion.
- Submission deadline is March 19, 2025.
- All symposium proposal submitters pay a nonrefundable processing fee of \$80 US, due by March 19, 2025.
- > Each symposium requires a Symposium Organizer to serve as the Chair.
- > While not required, the Symposium Organizer may appoint a Co-Chair.
- As an ACCME-accredited provider of continuing medical education (CME), any accepted symposium proposal that features a Symposium Organizer, Co-Chair or speaker who is an employee of or has ownership interest in an ACCME-defined ineligible company (commercial interest) will not carry CME credit.
- Either the Symposium Organizer or the Co-Chair must be an ASTMH member at the time of submission. Not a member? Click here to join. Please note that the ASTMH membership year is July 1 through June 30.
- Priority will be given to proposals with a speaker panel that reflects the Society's diverse membership. Organizers should consider speaker diversity with respect to gender and institution, and both country of residence and origin, where applicable, when developing a slate of speakers.
- All symposia must include at least one female speaker and one male speaker unless specific exception is granted by the Scientific Program Chair. Proposals that do not meet this criterion will not be considered for presentation.
- The Society highly encourages inclusion of speakers from low and low-middle income countries (LMICs).
- > Registration for symposium participants:
  - Symposium Organizers, Co-Chairs and speakers who are ASTMH members will be offered a discounted registration rate for the Annual Meeting.
  - To encourage wider participation in the Society, each symposium will receive one complimentary Annual Meeting registration to be used for a symposium speaker who is not an ASTMH member. The Symposium Organizer will determine which symposium speaker, if any, will receive the registration.
  - All other non-member symposium participants (Symposium Organizer, Co-Chair and speakers) must pay the full registration fee.





Want to learn tips and helpful practices for organizing a symposium? Watch a video from ASTMH member Miguel Reina Ortiz in <u>English</u> or <u>Spanish</u>.



Monique Wasunna, 2024 Opening Keynote Speaker



ASTMH Inclusion/Respect Statement

ASTMH is an international society committed to equity and global impact through the treatment and prevention of tropical infectious diseases. Our diverse membership comes from more than 115 countries and engages with an enormous array of infectious diseases, cultures, ethnicities, and countries. We come from academia, research institutes, implementation programs, industry, multilateral organizations, foundations, and governments, gathering annually to exchange data, share learning, and honor contributions from the field and the lab.

As a Society, we are committed to the open exchange of ideas, freedom of thought and expression, and productive scientific debate that are central to our mission. These require an open and diverse environment that is built on dignity and mutual respect for all members, participants, and staff, free of discrimination based on personal attributes including but not limited to ethnicity, color, national origin, age, religion, socioeconomic status, disability, sexual orientation, gender, and gender identity or expression. We affirm the key principles of inclusion, diversity, and respect for all people. In a world of rich diversity, the advancement of science depends on the intellectual breadth and depth of a diverse ASTMH, one that informs and enriches the shape and content of scientific discourse. These principles guide the actions of ASTMH leaders, members, and staff in advancing the goals of the Society.

## **ROLES AND RESPONSIBILITIES**

- Click here to access the Symposium Organizer roles and responsibilities.
- Symposium Organizers must attend the Annual Meeting and share pertinent information with their speakers
- By submitting a symposium proposal, the organizer agrees to these policies on behalf of the symposium participants: Symposium Organizer, Co-Chair and speakers.

## FORMAT

- > Each symposium is 105 minutes.
- A variety of different formats have been accepted, with the traditional format featuring a brief overview from the chair, followed by presentations by 4-8 speakers, either with questions to follow or questions held for a panel discussion at the end of the session.
- Important note about alternative formats: ASTMH encourages creativity and flexibility in symposium proposals, as well as proposals that feature alternative formats, such as a moderated debate or an educational discussion about a controversial topic.
  - If your proposal features a format other than a series of talks, explain the structure and rationale using the Alternative Format field in the submission site.
  - If you would like to propose an alternative format and need assistance to submit the session data within the parameters of the submission site, contact Shaima Abdul-Aziz, Project Manager, Scientific Program, at sabdul-aziz@astmh.org.
- Regardless of format, ample time for questions and discussion must be included. Attendee evaluations of symposia consistently reflect this request.

## **SPEAKERS**

- We recommend individuals participate in no more than two symposia as Symposium Organizer, Co-Chair and/or speaker.
- > Symposium Organizers and Co-Chairs may serve as speakers.
- The Scientific Program Committee evaluates symposium proposals based on the quality of the symposium content and the proposed speakers. Proposals without specific speaker information are less likely to be accepted.

## **SUBMISSION CATEGORIES**

When submitting, please select the most relevant microbial and approach-based areas.

Clinically Focused	Intervention Focused	Virology • Alphaviruses (Includes chikungunya)
Clinical Tropical Medicine, including HIV and Tropical	Measures for Control and Elimination of NTDs	
Co-infections	Water, Sanitation, Hygiene and	<ul> <li>Flaviviridae – Dengue</li> <li>Flaviviridae – West Nile</li> </ul>
Diarrhea and Bacterial Illness	Environmental Health · Flaviviridae – Other	
Respiratory Infections	Microbe Focused	· Viruses – Other
Globally Focused	Filaria	Bacteriology
Global Health, Planetary Health	Cestodes and Trematodes	Vector Focused
One Health: The Interface of	Helminths including	Entomology
Humans, Ecosystems and Animal Health	Schistosomes	Ectoparasite-Borne Diseases
	Malaria/Plasmodia	
	Kinetoplastida and other Protozoa	Other
	Parasitology – Other	



## SPONSORED SYMPOSIA FOR COMMERCIAL INTERESTS

If you are interested in proposing a symposium that is organized or co-organized by a commercial interest, please consider organizing a Sponsored Symposium. The ACCME term for a commercial interest is an ineligible company, which is defined as one whose primary business is producing, marketing, selling, reselling or distributing healthcare products used by or on patients. Sponsored Symposia are held in conjunction with the Annual Meeting. The Sponsored Symposium Proposal Form will be available in late February at **astmh.org**.

## **Questions or interest?**

Contact Rebecca Hamel, Manager, Partnerships, at rhamel@astmh.org.

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Sponsored Symposia held in 2024:

 One Health: From Plagues and Pestilence to Pesticides, Pharmaceuticals and Public Health

Abbott > The Rising Tide: Dengue Fever and Climate Change

Abbott Asymptomatic Malaria in Pregnancy: An Urgent Problem to Resolve

> Results from Large-Scale Trials of the Sarabi Attractive Targeted Sugar Bait to Reduce Malaria Burden in Kenya, Mali and Zambia

The Next Chapter of Progress: Integrating New Tools, Strategies and Partnerships to Beat Malaria

> When Neglected Tropical Diseases Go Global: Focus on Chikungunya and Mpox

- Malaria Prevention: A Trilogy of Tools to Accelerate to Zero Deaths
- Tropical Fever Syndromic Diagnostics to Enhance Patient Management: A Clinical and Microbiologist Point of View
- Professor Dominic Kwiatkowksi -Science and Legacy

## **SUBMISSION CATEGORIES (CONT.)**

We encourage you to select the approach that best complements the session content:

#### Approach

>

- Cell biology
- Diagnostics
- Elimination
- Epidemiology
- > Field and ecological studies
  - Genetics/genomics/evolution
- Immunology
- Mathematical and statistical modeling

- Molecular biology
- Pathogenesis and host responses
- Population surveillance
- Prevention
- Therapeutics and resistance
- Vaccinology
- Other

## Symposium Proposals with a Focus on Educational Content

Educational content is increasingly relevant to all disciplines within ASTMH, as well as to those at all career stages. Symposium sessions presented in an instructive/didactic format on specialized topics by field experts are highly valued, e.g., Hot Topics in the Literature, reviews of novel therapeutics and diseases, and public policy content. If the topic of your symposium proposal is focused on educational content rather than scientific research, please check the box in the symposium submission site for Educational Content.

#### **Suggested Topics**

**Click here** to view a list of suggested topics for 2025. These topics are intended to promote diversity in the program and highlight new areas of interest for the Annual Meeting.

## **SELECTION CRITERIA**

## **Quality of Proposal**

- > Proposals should have a cohesive theme, clear objectives and a detailed description of content.
- > Proposals should include original data and concepts that promote broad debate and synthesis.
- Priority will be given to proposals in which presentations and speakers are identified and described in sufficient detail.

#### **Speaker and Content Diversity**

- Priority will be given to proposals with a speaker panel that reflects the Society's diverse membership. Organizers should consider speaker diversity with respect to gender and institution, and country of residence and origin, where applicable, when developing the slate of speakers.
  - All symposia must include at least one female speaker and one male speaker unless specific exception is granted by the Scientific Program Chair. Proposals that do not meet this criterion will not be considered for presentation.
  - The Society highly encourages inclusion of speakers from LMICs and endemic country engagement. Proposals that do not include speakers from these countries must provide a rationale.
- Symposia focusing on a single program or institution are discouraged, as are routine updates from groups of investigators who commonly present, regardless of expertise.

#### **Timeliness of Topic**

Priority will be given to proposals that focus on emerging concepts and timely topics. If a topic was presented at a recent Annual Meeting, organizers should focus on novel aspects to avoid redundancy and indicate why the proposal provides important follow-up.



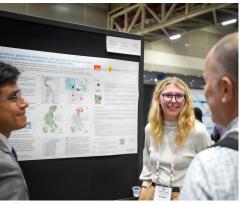


Past President Linnie Golightly



Alan Magill Fellowship Speakers





## **SCHEDULING**

- > The date and time of accepted symposia will be available in mid-September.
- ASTMH cannot guarantee scheduling of a symposium on a specific date or time. Symposium speakers should maintain schedule availability throughout the time frame of November 9-13, 2025.

# SUBMISSION DETAILS AND LOOKING AHEAD Submission

#### When is the submission deadline?

March 19, 2025

#### Where do I submit?

The submission site opens the week of January 27. Click here to access the submission site.

#### How do I log into the symposium submission site?

**NEW FOR 2025:** The ASTMH database has been integrated with the symposium submission site. In order to access the symposium platform, submitters must have an existing account in the ASTMH database.

If you do not have a record in the ASTMH database, use the link on the login page of the symposium submission site to create an account.

As a reminder, if you have an existing account in the ASTMH database, your username will be the email address on file with ASTMH. If you need to reset your password, use the link on the login page of the symposium submission site for instructions.

Please note that the process to reset your password can take some time and is not instant, so allow for wait time.

#### How do I access an existing submission?

Log in to the submission site using your ASTMH account username and password, click the Session Proposals tab and click the symposium title.

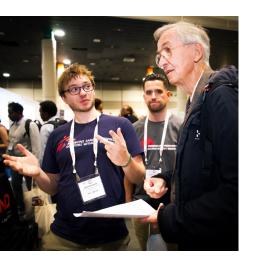
#### Can I edit my submission?

The person whose account was used to create the symposium can make edits to the proposal. If you are designated as the Symposium Organizer for a session, but you did not submit the proposal with your account, then you will not be able to edit the proposal. Once you click the Finalize button, you cannot edit your symposium proposal.

#### Do I have to pay to submit a proposal?

All symposium proposal submitters pay an \$80 US nonrefundable processing fee, due by March 19, 2025. After the symposium proposal is submitted, an invoice will be sent to the Symposium Organizer's email address for the fee of \$80 US. Please check your spam/junk folder if the invoice does not appear in your email inbox within 24 hours after submission. The Symposium Organizer can also access the invoice via the Symposium Payment tab located at the top of the submission site.











#### Can I submit content in the Call for Abstracts?

Speakers should not submit abstracts duplicating the content to be presented in the symposium. Symposium speakers may submit abstracts in response to the Call for Abstracts for any topic not duplicated in the proposed symposium. If a symposium proposal is declined, speakers will be given an opportunity to submit abstracts for the proposed presentations in June when decision letters are distributed.

#### Acceptance

#### When will I be notified?

Acceptance notices will be sent to the Designated Point of Contact in mid-June 2025.

#### If accepted, what do I do next?

Final acceptance of symposia for presentation at the Annual Meeting is contingent upon completion of speaker disclosures and finalization of session information by late June. Symposium Organizers should not plan to add speakers or substantially alter the symposium content during the finalization process.

#### Can I edit my symposium information closer to the Annual Meeting?

Symposium text cannot be edited after proposals are finalized in late June. The Program Book and Pocket Guide will feature the symposium data as it appears in the submission site as of late June. Speaker substitutions made after late June will be updated in the meeting app approximately two weeks before the Annual Meeting.

#### If accepted, how will my symposium appear in published Annual Meeting materials?

Published material will pull data exactly as it is entered in the submission site. Please note: ASTMH reserves the right to make editorial changes for the purpose of clarification and brevity, as well as for adhering to CME guidelines.

#### **Financial Disclosure Information**

#### Why does ASTMH collect financial disclosure information?

To comply with the Accreditation Council for Continuing Medical Education (ACCME) guidelines, ASTMH requires all Annual Meeting participants to provide financial disclosures (if any exist) so that meeting attendees are aware of such relationships. Financial disclosure information will be distributed to Annual Meeting attendees.

#### Do I need to disclose financial relationships now?

Symposium Organizers and Co-Chairs (if applicable) must provide **financial disclosures** at the time of submission. Speaker disclosure information for accepted symposia must be entered into the submission site by late June.

#### Where can I learn more?

Please visit our website for more information.











## SUBMISSION SITE HELPFUL HINTS

- Internet Browsers. The following browsers and their latest release are recommended for use: Google Chrome, Microsoft Edge, Safari and Mozilla Firefox.
- Username and Password. Use your ASTMH account username and password for the symposium submission site.
- Email Accuracy. It is imperative that you provide the correct, preferred email address for all symposium participants. ASTMH staff are unable to follow up with individual symposium participants if emails are returned as undeliverable.
- Co-Chair Screen. The submission site features a Co-Chair screen that requires you to identify a session Co-Chair. If your symposium does not feature a Co-Chair, click on People Lookup and under Last Name, search for NotApplicable. Note: Do not insert a space between words. Simply type NotApplicable.
- Presentation Length. Precise timeframes for all presentations must be specified since attendees depend on reliable start times for each speaker, as noted in the program materials.
- Summary Page. The submission site captures your data as it is entered. Use the Summary page to view your data.
- **Finalize Button.** You must click the Finalize button to officially submit your symposium proposal.

## Submit your symposium proposal here



## **ASTMH Membership**

Join the largest international scientific organization of experts dedicated to reducing the worldwide burden of tropical infectious diseases and improving global health.

## Not a member?

We have special membership rates for students, medical residents and fellows, those who are in the early stages of their career and those from LMICs.

## Join here