

# Late-Breaker Abstract Submission Guidelines

# Submission Deadline: July 30, 2024

Late-Breaker Abstract sessions are designed to communicate the latest developments in tropical medicine and global health, such as recent results of clinical trials, new data on disease outbreaks and reports of novel clinical cases or scientific findings. The Scientific Program Committee will consider the timeliness of the data presented as a major factor in the evaluation of Late-Breaker Abstracts.

#### **Submission Guidelines:**

- A Late-Breaker Abstract fee of \$80 US is due by Monday, August 5. If the abstract fee is not paid by August 5, the
  abstract will not be considered for presentation. The abstract fee is non-refundable regardless of whether the
  abstract is accepted for presentation. This abstract fee is separate from the Annual Meeting registration fee, which
  is a separate payment.
- Update your profile in the abstract submission site: Log into the abstract submission site, click the profile icon next
  to your name and click Profile in the drop-down menu. Before you enter your abstract, review your profile
  information to ensure your contact information is correct. Inaccurate or outdated contact information will lead to
  delays or undeliverable abstract notifications.
- Edits can be made to Late-Breaker Abstracts via the submission portal through July 30. No edits can be made after July 30.
- Late-Breaker Abstract notices will be sent to the email address provided for the presenting author approximately
  one month prior to the Annual Meeting.
- Late-Breaker Abstracts accepted for presentation will be assigned for oral or poster presentation in Late-Breaker Abstract Oral Presentation Sessions or Poster Sessions.
- Late-Breaker Abstracts accepted for oral presentation will be presented during one of four Late-Breaker Abstract Sessions: 1) Late-Breakers in Basic Sciences; 2) Late-Breakers in Clinical and Applied Sciences; 3) Late-Breakers in Malaria; 4) Late-Breakers in Virology
- Due to the large number of Late-Breaker Abstracts received, the review process for oral presentations is highly competitive. Most Late-Breaker Abstract submissions that are not accepted for oral presentation will be assigned to poster presentations.
- Please note: The 2024 Annual Meeting will not include an option for ePoster presentations.

# **Publishing Guidelines:**

The Late-Breaker Abstract Presentation Schedule Booklet includes the presentation number, abstract title and
author list for each accepted abstract, as well as the schedule for oral or poster presentation. Late-Breaker Abstracts
are not published in the Annual Meeting Program Book nor the Annual Meeting Abstract Book.

- Abstracts that are withdrawn after the submission date of July 30 will appear in the Late-Breaker Abstract
   Presentation Schedule Booklet if accepted. A withdrawal notice will be posted the week of the meeting, but the
   abstract will not be removed from the Meeting App nor the Late-Breaker Abstract Presentation Schedule Booklet.
- Approximately three weeks prior to the Annual Meeting, accepted Late-Breaker Abstracts will be publicly available
  on the ASTMH web site and Meeting App. Abstract publication in these venues does not preclude later full
  publication in scientific journals.

#### **Content and Format:**

- Content: Abstracts should contain data and/or concepts not previously presented or published.
- **Format:** Abstracts must be in English. The title, authors, author affiliations, and body of the abstract should be entered in standard sentence case, *not* all upper-case letters. The character limit for the abstract (not including title, authors, etc.) is 1,850 characters (does not include spaces). Accounting for spaces, the character limit for the abstract is approximately 2,100-2,200 characters.

Enter your abstract as one paragraph *without* embedded headings (eg., "Introduction," "Methods," etc.). Do *not* include tables or figures, acknowledgements, funding sources, references, or other supplementary information.

• Authorship: Although encouraged, ASTMH membership is not required. The person who intends to present the abstract at the meeting should generally be entered as the first author on the Author Information screen at the submission site. The author's given name should go in the First Name field, and the family name in the Last Name field. Additional author names can be entered individually or by using a group designation, which is advised for abstracts with multiple contributors who are part of a working group or consortium. Provide a brief (approximately 5-6 sentences) description of the presenting author's background and area of expertise as it relates to the abstract topic.

To enter a community partner as an author, rather than an individual's name, please contact Natalia Gutierrez at ngutierrez@astmh.org for instructions for data entry into the author fields.

- **Submission Category:** See page 3 for guidelines regarding submission category.
- Do you need help writing your abstract?
   VIDEO: How to Write an Abstract <u>VIEW HERE</u>
   <u>CLICK HERE</u> for a list of Frequently Asked Questions about the abstract submission process.



#### **Submission Portal:**

 Submit your Late-Breaker Abstract by July 30 using the SUBMIT button.



### **Selecting the Correct Abstract Category:**

Most categories reflect an organism or disease-based approach. For multidisciplinary or less traditional topics, <u>click here</u> for helpful guidelines.

## Approach:

When submitting, we encourage you to select the approach that best complements the abstract content:

- Case study
- Cell biology
- Diagnostics
- Elimination
- Field and ecological studies
- Genetics/genomics/evolution
- Immunology
- Mathematical and statistical modeling
- Molecular biology
- Other epidemiology
- Pathogenesis and host responses
- Population surveillance
- Prevention
- Therapeutics and resistance
- Vaccinology
- Other

# **Questions:**

Contact Natalia Gutierrez, ASTMH Scientific Program Coordinator