

2024 Annual Meeting
November 13-17 New Orleans, LA
New Orleans Ernest N. Morial Convention Center
astmh.org ajtmh.org #TropMed24 X f in



**Advancing Science
Building Community
Together**

Booth Instructions

Click the “[Reserve a Booth Today](https://impex.astmh.org/exhibits/upcoming-exhibits)” image on the ASTMH website or click here:
<https://impex.astmh.org/exhibits/upcoming-exhibits>

Login

Click on “Submit Application”

Application:

- Company Selection – search for your company, if it is not listed enter company information.
- Enter Company Contact – **Note:** If you are not listed as a company contact, contact Brenda Howe
- Select Company Services from the drop-down menu
- Enter in booth preferences (limit 3)
- Click Next
- Select the booth size you would like to purchase
- Click next
- Check out
- Once your application has been approved you will receive an email with your assigned booth. Allow 2 business days to receive your approval email.
- Once you have received your booth assignment you are ready to manage your booth.

Manage your booth:

- Click “My Organization’s Exhibits” from the side menu
- Under Purchased Booths Click on Manage Booth under “Assigned Booth”
- Here you can upload your company image and a company description.
- Scroll down to “Booth Staff” and click on Booth Staff to add your complimentary registrations.