



American
Committee on
Arthropod-borne
Viruses and Zoonotic viruses

ASTMH ACAV Subcommittee Student/Trainee Leadership Group Scope of Work

Purpose: To increase the involvement, education, and activities geared towards students and trainees interested in arbovirology and enzootic viruses at the ASTMH Annual Meeting and throughout the year.

Aims: 1) To advise ACAV on trainee issues including travel awards and fellowships, 2) train young scientists for leadership roles in the field and ACAV/ASTMH, 3) increase student involvement in ACAV and ACAV Executive Council, 4) promote ACAV activities and goals by facilitating social media and outreach, 5) enhance cross-generational relationships and mentorships in ACAV.

Special Focus Areas: Mentorship opportunities, ACAV social media and branding, leadership opportunities, ACAV history, student networking events, scientific webinars, ACAV member biographies, outreach assistance, ACAV member recruitment.

Members: Members will be made up of students and trainees of all levels (undergraduate, graduate, postgraduate). Membership within the group shall be limited to 7-8 members. All members must be at an accredited university or other recognized training program focused on arboviruses or enzootic viruses. Members who complete their training during their term and progress into professorship may continue involvement in an advisor role.

Member Terms: Member terms are for three years but there is flexibility in term end date. New members will enter the group each year with between 2-3 new members joining and 2-3 senior members resigning every year. This aims to promote continuity of ideas, mentorship for senior members and advancement to more senior roles, introduction of fresh ideas, and increased opportunities for leadership among ACAV student members.

Member Selection: New members are to be selected by the current members and advisors of the group (Trainee Advisor, Current President, Incoming President). Selection is based upon an application process that includes review of a CV, letter of recommendation from a supervisor or current faculty, and a letter of interest. **With continual turnover within the group, even if members are not selected during a specific term, we highly**

encourage reapplications and applications from LMIC members and underrepresented backgrounds.

Mentors/Advisors: One senior student member will be appointed as the Trainee Councilor and act as an advisor to the student group and an acting member of the ACAV executive council. Additional mentors and advisors include current and incoming executive council members, primarily the outgoing, current, and incoming presidents, and subcommittee heads.

Annual Meetings and Division of Labor: Members will meet quarterly to organize and submit scientific symposia and networking events for the ASTMH Annual Meeting. This includes symposia, panels, networking, dinners, and business meeting segments. Meetings will also be held to discuss new member selection, a yearly webinar series held in the summer by ACAV, ACAV historical cataloguing, and ACAV executive council updates. This provides opportunities to understand the inner society workings while making a lasting impact at the in-person meetings.

Roles and Responsibilities: Members will be expected to consistently serve a three-year term that includes attendance at the annual meeting* and active participation in quarterly meetings. As this group includes members from across the globe all meetings outside of the annual meeting will be held online (Zoom or other). Specific duties of ACAV STLG include:

- Annual meeting symposia organization and submission (in coordination with the current ACAV president)
- Annual meeting trainee event organization and submission (formal and informal)
- Organization of a yearly webinar focused on arboviruses, enzootic viruses, and/or trainee interests
- Run the ACAV booth at the Annual Meeting
- ACAV branding and social media
- ACAV outreach and recruitment
- ACAV history cataloguing
- ACAV newsletter
- ACAV STLG new member selection and onboarding